



## SECTION 4. ALTERNATIVE ENTRY (Write down the details of your professional work experience)

Organization	Position	Duration

## SECTION 5. FUNDING / SPONSORSHIP INFORMATION

Funding: ☐ Self ☐ Parent ☐ Sponsored by an Organization

Name of Sponsoring Organization:

Address :

Name of Authorized Person:

Designation:

Office Number:

Authorised Signature & Company Seal:

## SECTION 6. TERMS & CONDITIONS

- ▶ Students shall abide by the "Student's Rule" of the college
- ▶ The course fees are not refundable once the placement has been confirmed or once the student is enrolled.
- ▶ MI College reserves the right to expel the student at anytime during the course if it is found, the applicant has submitted false documents or if the information provided by the applicant is found to be incorrect or misleading, no refund will be paid in such cases.
- ▶ Once a student is enrolled he/she may withdraw from the course only after paying the full-fee for the particular semester. Student should also communicate in writing to the Course Coordinator assigned of their intention and reasons for doing so.
- ▶ If a student is terminated from a course due to poor attendance, misconduct or any other reason whatsoever, course fees paid will not be refundable.
- ▶ Students are liable for all fee payment by the deadlines(s) and failure to do so may result in the students being expelled from the course.
- ▶ The college reserves the right to release details of the student's performance and examination results to parent(s), guardian(s) and/or sponsor(s).
- ▶ The college reserves the right to change the time table under any unavoidable circumstances

## SECTION 7. APPLICANT'S DECLARATION

I declare that all the information given in this application form and the attached documents are accurate and complete.

I am aware that if, after enrolment, the information provided is found to be inaccurate then my enrolment will be terminated.

If admitted I agree to confirm to the rules and regulations of MI College.

I agree to pay the course fee before the deadline.

Date:

Applicant's Signature:

## CHECK LIST OF REQUIRED DOCUMENT

1. ☐ Completed all the parts of the Application Form ( All the required data have been filed)
2. ☐ Attached accredited/ attested copies of educational certificates. (O'Level, A'Level, Other Qualification...)
3. ☐ Attached copy of school leaving certificate.
4. ☐ Attached copy of National ID card/ Passport
5. ☐ Attached copy of Work Experience ( Useful for the Alternative Entry)
6. ☐ Attached 1 passport size recent color photograph ( Don't use stapler)

**IMPORTANT NOTE**  
Please note that your application will not be processed  
without the mentioned required documents.

Referred By: Name \_\_\_\_\_ Batch No. \_\_\_\_\_ NID: \_\_\_\_\_

### How did you come to know about MI College

☐ TV / Radio ☐ Online Ad /Social Media ☐ Banners/Flyers ☐ Friend/ Student ☐ Others.....